

## TUITION SCHEDULE 2025/2026

	Year (Grade)	Age on Sept. 1st 2025	Discounted Annual Fee	Termly Fee (3x)
Early Years*	Nursery Half Day	3	241 000 CZK	84 500 CZK
	Nursery Full Day	3	314 000 CZK	110 000 CZK
	Reception	4	373 500 CZK	131 000 CZK
Primary	Years 1-2 (Kindergarten – Grade 1)	5 – 6	489 000 CZK	171 500 CZK
	Years 3-6 (Grades 2-5)	7 – 10	578 500 CZK	203 000 CZK
Junior High	Years 7-9 (Grades 6-8)	11 – 13	600 000 CZK	210 500 CZK
Senior High	Years 10-11 (Grades 9-10)	14 – 15	648 500 CZK	227 500 CZK
	Years 12-13 (Grades 11-12)	16 – 17	674 000 CZK	236 500 CZK
EAL	All	All Ages	61 500 CZK (Discount not applicable)	20 500 CZK

*Riverside offers a sibling discount of 3% for the second child, 6% for the third child and 10% for additional siblings.*

*\* Additional Nursery part day options are available upon request*

### Application Procedure

1. Attend a pre-admission interview with the Principal.
2. Complete the online student application process through OpenApply.
3. Pay the Application Fee of 10 000 CZK and the Deposit of 12 000 CZK.
4. Pay the tuition by 30<sup>th</sup> June 2025.

### Application Fee and Deposit

The Application Fee of 10 000 CZK is non-refundable and is paid as part of the application process. This sum covers the administration of a new student.

To ensure a place for your son or daughter and to enable our forward planning to progress with some degree of certainty, a 12 000 CZK deposit is also required with the application.

Application Fees and Deposits are not refundable in the case of application withdrawal.

## Payment of School Fees

School fees may be paid annually or termly (three times each year), before the commencement of each term. A discount applies to those fees which are paid on an annual basis before 30<sup>th</sup> June. Tuition fees for mid-year enrolment will be calculated based on the number of weeks remaining in the term. Partial weeks will be calculated as full weeks.

To ensure effective planning and resource allocation for the academic year, Riverside Administration assumes that students are enrolled for the full school year, unless an alternate arrangement has been previously agreed. In certain circumstances, an annual, non-refundable payment of school fees may be required to confirm this commitment.

Invoices will be issued in June, December, and March. Payment of the fee is due by the date stated on the invoice.

All payments received after the second full week of the school term will be surcharged at a rate of 1.0% per month, 12.0% per annum. Payments not received by the midterm break will result in the suspension of the student and the withholding of school records until the fee is paid. Parents should make known to school administration any difficulty they may have in making a prompt payment of the tuition fee.

## Tuition Refunds and Return of Deposits

Refunds of tuition and the return of the deposit will be granted if all accounts have been settled in full, all school property returned, and required notice one full term prior to departure has been given (for example: notice must be received by the last day of Term 2 if the student is not returning the following September). Refunds are also granted to those students who are not offered admission.

Requests for the return of funds should be made in writing to the Business Office ([finance@riversideschool.cz](mailto:finance@riversideschool.cz)).

Application Fees and Deposits are not refundable in the case of application withdrawal.

In the case of mid-term departure: The full termly fee will be required. Partial term's tuition will not be refunded. Tuition fees which are paid annually are refundable on a pro-rated basis, based on the number of full terms remaining in the school year.

## Reduced Tuition Scholarships

Riverside offers a limited number of Reduced Tuition Scholarships, based on demonstrated financial need, to support families who would otherwise not be able to attend. Applications for financial assistance should be made through the school Business Manager ([finance@riversideschool.cz](mailto:finance@riversideschool.cz)). Applications must be submitted annually for review, and will be considered based on available resources and the needs of all applicants.

Sibling discounts do not apply to those students granted alternative financial assistance.

## Method of Payment

Tuition is denominated in Czech Crowns and may be paid by bank transfer in Czech Crowns, GB Pounds, Euros, or US Dollars. If tuition is paid in Pounds, Euros or Dollars, please contact the Business Office for the exchange rate which will be determined by the Czech Crown exchange rate reported by Czech National Bank on the first day of the calendar month in which the payment is received.

Payments may also be made by credit card in the school office.

### Direct Bank Transfers may be made to:

Československá Obchodní Banka a.s.  
Na Poříčí 24  
110 00 Praha 1

Account name: **Riverside o.p.s.**  
SWIFT/BIC: **CEKOCZPP**

CZK A/c. No.:	576 542 363 / 0300	IBAN:	CZ55 0300 0000 0005 7654 2363
EUR A/c. No.:	183 151 257 / 0300	IBAN:	CZ68 0300 0000 0001 8315 1257
USD A/c. No.:	179 301 347 / 0300	IBAN:	CZ13 0300 0000 0001 7930 1347
GBP A/c. No.:	576 542 443 / 0300	IBAN:	CZ29 0300 0000 0005 7654 2443

*The IBAN is the International Bank Account Number used within EU.*